

APPALACHIAN JUVENILE COMMISSION

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April 21, 2006

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TO: Commission Members

SUBJECT: Minutes – Regular Meeting – April 21, 2006

The Appalachian Juvenile Commission met on Friday, April 21, 2006, at 11:30 A.M. at the Culinary Arts Center (Old Bristol Virginia Post Office).

Commission members present included Robert Vinyard and Kevin Downs – Washington County; Eric Clark – Bristol; Reverend James Bangle and Mike Carter (representing Michael Roberts) – Smyth County; Wayne McClelland – Scott County; Alice Meade – Russell County; Robert Hagy – Buchanan County; Donna Hutchinson – Norton; Lanny Large – Dickenson County; C. M. Callahan, Jr. – Lee County; and Patricia Green – Tazewell County.

Staff present were Richard Hagy- Executive Director; Tim Dotson – Director of Highlands Operations; Diane Wright - Director of Southwest Branch; Danny Johnson – Finance Director; John Ross; and Faye Johnson.

Before the arrival of Mr. Vinyard, Chairman; Mr. McClelland, Vice Chairman, called the meeting to order.

Approval of Minutes

The Minutes of the Regular Meeting held on January 27, 2006 were approved as submitted.

Financial Report

Mr. Johnson presented the Quarterly Financial Highlights of the Commission. (Copy attached).

Ms. Meade moved that the Financial Report be approved as submitted. Ms. Hutchinson seconded the motion. All members voted in favor.

“SERVING SOUTHWEST VIRGINIA”

Bristol, Buchanan, Dickenson, Lee, Norton, Russell, Scott, Smyth, Tazewell, Washington, Wise

Bond Issue

Mr. Johnson requested permission to open a new Money Market account at Wachovia Bank. The purpose of the account is to maintain funds for the debt service payments. Presently the account is at Bank of America with no location in Bristol, Virginia. Having both the operating and money market accounts at Wachovia will be efficient in moving money between the two accounts.

Authorized signers of the account should be Richard Hagy, Tim Dotson, John Ross, and Diane Wright. Also, Daniel Johnson should have the authority to move money between the two accounts with electronic banking.

Reverend Bangle moved that the request by Mr. Johnson to move the account to Wachovia and that Mr. Johnson be given the authority to moved the funds electronically between the two accounts. Mr. Clark seconded the motion. All members voted in favor.

Short Term Disability Program

Mr. Johnson presented two proposals for Group Disability Insurance for staff members. (Attached).

Mr. Clark moved that the 26 week proposal from Shenandoah Life Insurance Company be accepted with the full cost being provided by the Commission. The motion was seconded. All members voted in favor.

FY07 Bonus Calculations

Mr. Johnson presented copies of the proposed bonus calculations as requested by the Commission at the last meeting. The calculations were based on staff members years of service. (Attached).

Mr. Clark asked that calculations be done at 1.5% with a five-year threshold and be presented to the Commission when funding is available.

By-Laws

Mr. Hagy asked that the By-Laws distributed at the last meeting be approved.

Mr. McClelland moved that the By-Laws be approved. Reverend Bangle seconded the motion. All members voted in favor.

Southwest Branch Report

Ms. Wright reported that the Southwest Branch is now serving sixteen youth on Outreach and ten at the Girls Home. They are looking toward changing the program to do more emergency shelter. Six beds would be used for emergency shelter and four beds for long term.

Boy's & Girl's Club Grant

Mr. Clark reported that the Club has applied for a \$60,000.00 Grant to be used to put a staff member full time at the Detention Center. This person would be at the Center primarily in the afternoons to teach money management, life skills, etc. The Grant would also be used to purchase computers to be used by the Detention Center. The staff member would also be available to Alternatives on weekends.

Results on the grant should be available by the middle of June. Mr. Clark stated that he would like the program to start at the beginning of the school year.

Special Projects Coordinator

Mr. Hagy distributed copies of the Activities and Accomplishments of the Special Projects Coordinator, Neil Bramlette. He also distributed copies of the proposed Appalachian Juvenile Commission Seal. (See Attached).

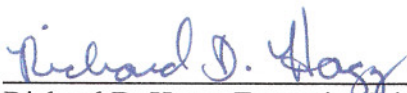
Election of Officers/Chairman's Retirement

Mr. Hagy stated that Mr. Vinyard would be moving to Georgia but would be available until May 30th.

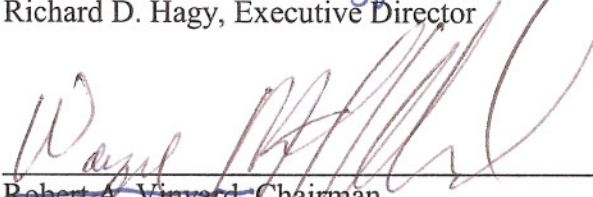
Election of Officers could be held now or in July. It was the consensus of the members that elections be delayed until July.

There being no further Commission business, Reverend Bangle moved that the meeting be adjourned for lunch. Mr. Clark seconded the motion. All members voted in favor.

The Commission then moved to the Dining Area for lunch, fellowship, personal comments and reflections in honor of Mr. Vinyard.



Richard D. Hagy, Executive Director



Robert A. Vinyard, Chairman

WAYNE MCCLINTOCK VICE CHAIR