

# APPALACHIAN JUVENILE COMMISSION

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October 17, 2008

The Regular Meeting of the Appalachian Juvenile Commission was held on Friday, October 17, 2008, at 12:00 Noon, at the Fast Lane Restaurant, Wal Mart Shopping Center, Bristol, Virginia.

Commission members present included Wayne McClelland, Chairman – Scott County; Michael Roberts – Smyth County; Alice Meade – Russell County; C. M. Callahan – Lee County; Patricia Green – Tazewell County; Lanny Large – Dickenson County; Doug Meade – Washington County; and Jim Heaney – Bristol;

Commission members absent were Dawn Gilbert – Wise County; James Horn – Buchanan County; and Donna Hutchinson – Norton.

Staff present included Tim Dotson, Executive Director; John Ross – Director of Highlands Branch; Danny Johnson – Finance Director; Diane Wright – Director of Southwest Branch; Trey Murray, Faye Johnson and Mary Cross.

Also in attendance were Judy Olinger and Todd Winters of Blackley, Olinger, and Associates.

Wayne McClelland called the meeting to order.

## Approval of Minutes

Alice Meade moved that the Minutes of the Regular Meeting held on July 18, 2008, be approved as submitted. Patricia Green seconded the motion. All members voted in favor.

## Financial Report

Danny Johnson presented the Financial Report as of September 30, 2008. He reported that cash on hand for operations is \$250,036.00. All vendors have been paid, and the net income for the first quarter of FY2009 is 129,202.00.

The financial report was approved as submitted.

*“SERVING SOUTHWEST VIRGINIA”*

*Bristol, Buchanan, Dickenson, Lee, Norton, Russell, Scott, Smyth, Tazewell, Washington, Wise*

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Audit – FY2008

Judy Olinger of Blackley, Olinger and Associated distributed copies of the Audit Report for FY2008.

The Audit Report was conducted according to the yellow book audit, and must also be submitted to the State. It was found to be a “clean opinion”, and the Internal Control Letter states there is no material weaknesses.

Patricia Green moved that the Audit for FY2008 be approved as submitted. Alice Meade seconded the motion. All members voted in favor.

General Report – Southwest Branch

Diane Wright reported on the number of youth on Community Service, Outreach, and Electronic Monitoring.

General Report – Highlands Branch

John Ross reported that there were no major issues at secure detention. Since September 25<sup>th</sup>, there have been up to thirty-four youth in detention and population has not been below twenty-five.

The Center Nurse recently retired and Tammy Clark, LPN, has been hired. She comes to the Center with twenty years service.

Budget Cuts

Tim Dotson stated that budget cuts can be expected next year. Cuts for FY2010 will be known by December 17, 2008. Eighty percent of the budget is personnel, and there are four options to decide on.

Washington County wants the budget submitted to them by the second week in January. Therefore, a meeting needs to be held in order to approve the proposed budget and submit it to Washington County before their deadline.

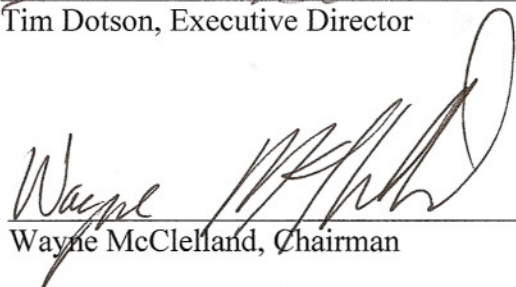
Next Meeting

After discussion, the next meeting will be held at 12:00 Noon on Friday, January 9, 2009, at 12:00 Noon and will include a Commission Appreciation Luncheon.

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There being no further business, the meeting adjourned at approximately 1:45 P. M. on a motion by Alice Meade and seconded by Patricia Green. All members voted in favor

  
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Tim Dotson, Executive Director

  
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Wayne McClelland, Chairman