

APPALACHIAN JUVENILE COMMISSION

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November 15, 2019

A called closed session meeting of the Appalachian Juvenile Commission to discuss personnel issues was held on November 15, 2019 at 11:00 A.M., at the Washington County Administration Building located at 1 Government Place, Abingdon, Virginia.

Commission Members Present:

James Lane (Vice Chair, City of Norton)
April Collins (Dickenson County)
Dawn Gilbert (Wise County)
Kate McClanahan (Buchanan County)
Vicki Porter (Russell County)
Arlene Matney (Tazewell County)

Commission Members Absent:

Wayne McClelland (Chair, Scott County)
Brenda Bailey (Lee County)
Michael Carter (Smyth County)
Kevin Wingard (City of Bristol)

Staff present Tim Dotson— Executive Director

James Lane, Vice Chairman called the meeting to order at 10:10 A.M.

Numerous discussions were held by all members present concerning the Commission's organizational chart, pay scale, pay grades and current salaries. After a very productive group conversation, Ms. Matney made a motion to come out of closed session. Ms Porter seconded the motion. All members present agreed with the motion.

WHEREAS, the Appalachian Juvenile Commission has convened a closed meeting on this date pursuant to an affirmative record vote and in accordance with the provisions of the Virginia Freedom of Information Act; and

"SERVING SOUTHWEST VIRGINIA"

Bristol, Buchanan, Dickenson, Lee, Norton, Russell, Scott, Smyth, Tazewell, Washington, Wise

WHEREAS, Title 2.2-3711 of the Code of Virginia requires a certificate by this Commission that such closed meeting was conducted in conformity with Virginia law;

NOW THEREFORE, BE IT RESOLVED that the Appalachian Juvenile Commission hereby certifies that to the best of each member's knowledge, (1) only public business matters lawfully exempted from open meeting requirements by Virginia law were discussed in the closed meeting to which this certificate resolution applies, and (2) only such public business matters as were identified in the motion convening the closed meeting were heard, discussed or considered by the Commission. The vote was as follows:

The vote was as follows:

Member	YEA	NAY	Abstain	Absent
Wayne McClelland				X
Vicki Porter	X			
Mike Carter				X
Kevin Wingard				X
Dawn Gilbert	X			
Kate McClanahan	X			
April Collins	X			
James Lane	X			
Brenda Bailey				X
Arlene Matney	X			
Total	6	0	0	4

Ms. Gilbert made a motion to approve the #4 sheet presented as the new Appalachian Juvenile Commission's Organizational Chart. (attached) Ms. McClanahan seconded the motion.

The vote was as follows:

Member	YEA	NAY	Abstain	Absent
Wayne McClelland				X
Vicki Porter	X			
Mike Carter				X
Kevin Wingard				X
Dawn Gilbert	X			
Kate McClanahan	X			
April Collins	X			
James Lane	X			
Brenda Bailey				X
Arlene Matney	X			
Total	6	0	0	4

Ms. Matney moved to add the position of Deputy Executive Director to the Commission's Organizational Chart and Salary scale at the pay grade of 7.

The vote was as follows:

Member	YEA	NAY	Abstain	Absent
Wayne McClelland				X
Vicki Porter	X			
Mike Carter				X
Kevin Wingard				X
Dawn Gilbert	X			
Kate McClanahan	X			
April Collins	X			
James Lane	X			
Brenda Bailey				X
Arlene Matney	X			
Total	6	0	0	4

Ms. Porter made a motion to promote Trey Murray to the position of Deputy Executive Director at a salary of \$70,000 per year beginning on December 1, 2019. Ms. Collins seconded the motion.

The vote was as follows:

Member	YEA	NAY	Abstain	Absent
Wayne McClelland				X
Vicki Porter	X			
Mike Carter				X
Kevin Wingard				X
Dawn Gilbert	X			
Kate McClanahan	X			
April Collins	X			
James Lane	X			
Brenda Bailey				X
Arlene Matney	X			
Total	6	0	0	4

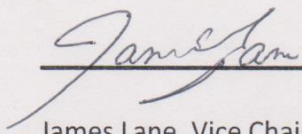
Ms. Dawn Gilbert made a motion to compensate Mr. Murray with a one-time bonus of \$3,000 for filling in as acting Executive Director. Ms April Collins seconded the motion.

The vote was as follows:

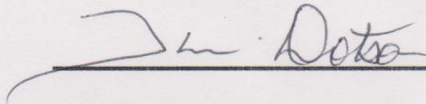
Member	YEA	NAY	Abstain	Absent
Wayne McClelland				X
Vicki Porter	X			
Mike Carter				X
Kevin Wingard				X
Dawn Gilbert	X			
Kate McClanahan	X			
April Collins	X			
James Lane	X			
Brenda Bailey				X
Arlene Matney	X			
Total	6	0	0	4

Adjourn

With no further business to discuss, the meeting was adjourned. The next meeting is scheduled for December 13, 2019, 2019.



James Lane, Vice Chair



Tim Dotson, Executive Di