

APPALACHIAN JUVENILE COMMISSION

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December 18, 2020

The regular meeting of the Appalachian Juvenile Commission was held on Friday, December 18, 2020 via Zoom meeting at 11:00 A.M., at Highlands Juvenile Detention Center in Bristol, Virginia.

Commission members present:

Wayne McClelland – Scott County
*Dawn Gilbert – Wise County
James Lane – City of Norton
*April Collins – Dickenson County
*Kate McClanahan – Buchanan County
Sonny Brooks – Lee County
*Vicki Porter – Russell County
Shawn Utt – Smyth County

Commission members absent:

Mr. Kevin Wingard - City of Bristol
Arlene Matney – Tazewell County
Jason Berry – Washington County

*via Zoom

Staff present included Tim Dotson – Executive Director, Danny Johnson – Finance Director, Trey Murray, Jeremy Hurley and Mary Cross.

Wayne McClelland, Chairman called the meeting to order at 11:00 A.M.

New Members

New member Shawn Utt representing Smyth County was welcomed to the commission.

Audit

Judy Olinger of Blackley, Olinger and Associates presented the annual Audit Report for FY2020. Ms. Olinger reported the Audit Report was conducted according to the yellow book audit, and must also be submitted to the State. The audit was found to be a fair clean audit with no material weaknesses or deficiencies in internal control. James Lane moved to accept the Audit. Sonny Brooks seconded the motion. All members voted in favor of the motion.

Approval of Minutes

Due to the meeting being conducted via ZOOM, the approval of the June 19, 2020 meeting was tabled until the next meeting.

“SERVING SOUTHWEST VIRGINIA”

Bristol, Buchanan, Dickenson, Lee, Norton, Russell, Scott, Smyth, Tazewell, Washington, Wise

Financial Report

Danny Johnson presented the financial report through November 30, 2020. April Collins moved to approve the Financial Report as presented. Kate McClanahan seconded the motion. All members voted in favor of the motion.

After discussion, Sonny Brooks moved to pay each full-time employee a stipend of \$1200.00 and part-time employees \$600.00 due to the COVID-19 pandemic. James Lane seconded the motion. All members voted in favor of the motion.

Election of Officers

Tim Dotson opened the floor for nominations for Chairman. James Lane nominated Wayne McClellan. There were no other nominations. Wayne McClelland was elected Chairman by Acclamation.

Sonny Brooks nominated James Lane as Vice Chairman. There were no other nominations. James Lane was elected Vice Chairman by Acclamation.

James Lane nominated Tim Dotson as Secretary/Treasurer. Tim Dotson was elected Secretary/Treasurer by Acclamation.

Budget


Tim Dotson presented the FY22 budget. After discussion, Shawn Utt moved to approve the FY22 budget as presented. Sonny Brooks seconded the motion. All members voted in favor.

Open to Commission Members

The next meeting will be March 19, 2021.

Adjourn

With no further business to discuss, the meeting was adjourned.

X 
Wayne McClelland
Chairman

X 
Tim Dotson
Executive Director