

APPALACHIAN JUVENILE COMMISSION

P.O. BOX 16248
BRISTOL, VIRGINIA 24209
December 17, 2021

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The regular meeting of the Appalachian Juvenile Commission was held on Friday, December 17, 2021 via Zoom meeting at 11:00 A.M., at Highlands Juvenile Detention Center in Bristol, Virginia.

Commission members present:

**James Lane (Vice-Chair, Norton)
*Dawn Gilbert – Wise County
Shawn Utt – Smyth County
*April Collins – Dickenson County
*Kate McClanahan – Buchanan County
*Vicki Porter – Russell County
Sonny Brooks – Lee County

Commission members absent:

Mr. Kevin Wingard - City of Bristol
Arlene Matney – Tazewell County
Jason Berry (Washington Co.)
Wayne McClelland – (Chair, Scott Co.)

*via Zoom

**via Telephone

Staff present included Tim Dotson – Executive Director, Danny Johnson – Finance Director, Trey Murray, and Mary Cross.

Tim Dotson, Executive Director, called the meeting to order at 11:00 A.M.

Approval of Minutes

James Lane moved to approve the September 17, 2021 minutes. April Collins seconded the motion. All members voted in favor of the motion.

Financial Report

Sonny Brooks moved to approve the Financial Report thru November 30, 2021. Dawn Gilbert seconded the motion. All members voted in favor of the motion.

Election of Officers

Tim Dotson opened the floor for nominations for Chairman. James Lane nominated Wayne McClelland. There were no other nominations. Wayne McClelland was elected Chairman by Acclamation.

“SERVING SOUTHWEST VIRGINIA”

Bristol, Buchanan, Dickenson, Lee, Norton, Russell, Scott, Smyth, Tazewell, Washington, Wise

Shawn Utt nominated James Lane as Vice Chairman. There were no other nominations. James Lane was elected Vice Chairman by Acclamation.

Budget

After discussion, Shawn Utt moved to approve the FY23 budget as presented. Vicki Porter seconded the motion. All members voted in favor of the motion.

Open to Commission Members

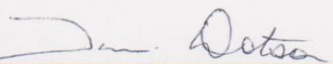
Neil Bramlette, Special Project coordinator, reported on a grant to purchase Covid Test kits and 15 new radios for the detention center. After discussion April Collins moved to draft a memo from the Commission Chairman to delegate the signatory authority to the Executive Director for the purpose of carrying out the role of Project Administrator for DCJS Grant application. Shawn Utt seconded the motion. All members voted in favor of the motion.

After discussion concerning the odor coming from the land field, Sonny Brooks moved to pursue purchasing air purifiers for the detention center. Shawn Utt seconded the motion. All members voted in favor of the motion.

The next meeting will be March 18, 2022.

Adjourn

With no further business to discuss, the meeting was adjourned.

X 

Tim Dotson
Executive Director