

APPALACHIAN JUVENILE COMMISSION

P.O. BOX 16248
BRISTOL, VIRGINIA 24209

Phone 276-466-7800 • Fax 276-466-7820
WEB - hjdc.org

March 15, 2013

The regular meeting of the Appalachian Juvenile Commission was held on Friday, March 15, 2013 at 11:00 A.M., at the Holiday Inn located on Linden Drive, in Bristol Virginia.

Commission members present included– Wayne McClelland, Chairman - Scott County; Alice Meade, Vice-Chairman – Russell County; Patricia Green – Tazewell County ; Dawn Gilbert – Wise County; Lanny Large – Dickenson County; Mike Carter – Smyth County; Catherine Brillhart – Bristol; Doug Meade – Washington County; Kate McClanahan – Buchanan County; and James Lane – Norton.

Commission member absent was C.M. Callahan, Jr. – Lee County.

Staff present included Tim Dotson – Executive Director, Trey Murray – Director of Secure Detention, and Jeremy Hurley.

Approval of Minutes

Alice Meade moved to approve the minutes of December 13, 2012. Catherine Brillhart seconded the motion. All members voted in favor.

Financial Report

Mike Carter asked for explanation for all line items that had exceeded the budget for FY13. Patricia Green suggested changing from a total budget to a line item budget. After discussion it was the consensus of the Commission to have this put on the agenda for the next Commission meeting which is in June.

Population

Tim Dotson reported the average daily population at Highlands Juvenile Detention Center have gone up in the past few months.

Monitoring Visit

Tim Dotson reported Mark Lewis, Certification Analyst made an announced visit to the Detention Center and only found a few minor infractions. Mr. Lewis was very complimentary on the overall maintenance of the building.

“SERVING SOUTHWEST VIRGINIA”

Bristol, Buchanan, Dickenson, Lee, Norton, Russell, Scott, Smyth, Tazewell, Washington, Wise

Staff Issues Update

Alice Meade moved pursuant to Code of Virginia Section 2.2-3711 to go into Closed Session for discussion of personnel matters. Kate McClanahan seconded the motion and all members were in favor.

Open Meeting

WHEREAS, the Appalachian Juvenile Commission has convened a closed meeting on this date pursuant to an affirmative record vote and in accordance with the provisions of the Virginia Freedom of Information Act; and

WHEREAS, Title 2.2-3711 of the Code of Virginia requires a certificate by this Commission that such closed meeting was conducted in conformity with Virginia law;

NOW THEREFORE, BE IT RESOLVED that the Appalachian Juvenile Commission hereby certifies that to the best of each member's knowledge, (1) only public business matters lawfully exempted from open meeting requirements by Virginia law were discussed in the closed meeting to which this certificate resolution applies, and (2) only such public business matters as were identified in the motion convening the closed meeting were heard, discussed or considered by the Commission. The vote was as follows:

Member	YEA	NAY	Abstain	Absent
Wayne McClelland	X			
Alice Meade	X			
Doug Meade	X			
Mike Carter	X			
Catherine Brillhart	X			
Dawn Gilbert	X			
Kate McClanahan	X			
Lanny Large	X			
James Lane	X			
C.M. Callahan Jr.				X
Patricia Green	X			
Total	10	0	0	1

Adjourn

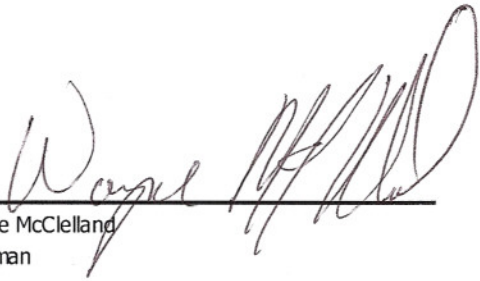
With no further business to discuss, Alice Meade moved to adjourn the meeting. Katherine Brillhart seconded the motion and all members voted in favor.

X



Tim Dotson
Executive Director

X



Wayne McClelland
Chairman