

APPALACHIAN JUVENILE COMMISSION

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WEB - hjad.org
June 16, 2017

The regular meeting of the Appalachian Juvenile Commission was held on Friday, June 16, 2017 at 11:00 A.M., at the Washington County Administration Building located at 1 Government Place, Abingdon, Virginia.

Commission members present included Vicki Porter – Russell County; Lanny Large – Dickenson County; Patricia Green – Tazewell County; Mike Carter – Smyth County; Kevin Wingard – Bristol; Brenda Bailey – Lee County; Sally Ann Johnson – Washington Co; and Dawn Gilbert – Wise County.

Commission members absent were Wayne McClelland Scott - County, Kate McClanahan – Buchanan County; and James Lane – Norton.

Staff present included Tim Dotson – Executive Director, Danny Johnson – Finance Director, Trey Murray and Jeremy Hurley.

Tim Dotson, Executive Director called the meeting to order at 11:00 A.M.

Approval of Minutes

Mike Carter moved to approve the minutes of the March 16, 2017 meeting. Vicki Porter seconded the motion. The vote was as follows:

Member	YEA	NAY	Abstain	Absent
Wayne McClelland				X
Vicki Porter	X			
Sally Ann Johnson	X			
Mike Carter	X			
Kevin Wingard	X			
Dawn Gilbert	X			
Kate McClanahan				X
Lanny Large	X			
James Lane				X
Brenda Bailey	X			

“SERVING SOUTHWEST VIRGINIA”

Bristol, Buchanan, Dickenson, Lee, Norton, Russell, Scott, Smyth, Tazewell, Washington, Wise

Patricia Green	X			
Total	8	0	0	3

Financial Report

Danny Johnson presented the financial report through May 31, 2017. Patricia Green moved to approve the Financial Report as presented. Keven Wingard seconded the motion. The vote was as follows:

Member	YEA	NAY	Abstain	Absent
Wayne McClelland				X
Vicki Porter	X			
Sally Ann Johnson	X			
Mike Carter	X			
Kevin Wingard	X			
Dawn Gilbert	X			
Kate McClanahan				X
Lanny Large	X			
James Lane				X
Brenda Bailey	X			
Patricia Green	X			
Total	8	0	0	3

Mike Carter asked for the formula for distribution of surplus money to be added as a line item on the agenda for the next meeting for discussion.

PREA Certification/Grant

Mr. Dotson stated it would cost \$4500.00 to get certified for PREA. Neil Bramlette, Special Projects Coordinator, was able to secure a grant that would pay 90% of the cost and the Commission would only have to pay 10%. The Appalachian Juvenile Commission would serve as the grant advisory board and would sign to agree to use the money for the audit certification.

Staff Issues

Mr. Dotson advised the board of three employees out on sick leave at the present time.

Mike Carter moved pursuant to Code of Virginia Section 2.2-3711 to go into Closed Session for discussion of personnel matters. Patricia Green seconded the motion.

The vote was as follows:

Member	YEA	NAY	Abstain	Absent
Wayne McClelland				X
Vicki Porter	X			
Sally Ann Johnson	X			
Mike Carter	X			

Kevin Wingard	X			
Dawn Gilbert	X			
Kate McClanahan				X
Lanny Large	X			
James Lane				X
Brenda Bailey	X			
Patricia Green	X			
Total	8	0	0	3

Open Meeting

WHEREAS, the Appalachian Juvenile Commission has convened a closed meeting on this date pursuant to an affirmative record vote and in accordance with the provisions of the Virginia Freedom of Information Act; and

WHEREAS, Title 2.2-3711 of the Code of Virginia requires a certificate by this Commission that such closed meeting was conducted in conformity with Virginia law;

NOW THEREFORE, BE IT RESOLVED that the Appalachian Juvenile Commission hereby certifies that to the best of each member's knowledge, (1) only public business matters lawfully exempted from open meeting requirements by Virginia law were discussed in the closed meeting to which this certificate resolution applies, and (2) only such public business matters as were identified in the motion convening the closed meeting were heard, discussed or considered by the Commission. The vote was as follows:

The vote was as follows:

Member	YEA	NAY	Abstain	Absent
Wayne McClelland				X
Vicki Porter	X			
Sally Ann Johnson	X			
Mike Carter	X			
Kevin Wingard	X			
Dawn Gilbert	X			
Kate McClanahan				X
Lanny Large	X			
James Lane				X
Brenda Bailey	X			
Patricia Green	X			
Total	8	0	0	3

Patricia Green moved to give the Executive Director a Merit increase of 2% effective July 1, 2017, Vickie Porter seconded the motion. The vote was as follows:

Member	YEA	NAY	Abstain	Absent
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Wayne McClelland				X
Vicki Porter	X			
Sally Ann Johnson	X			
Mike Carter	X			
Kevin Wingard	X			
Dawn Gilbert	X			
Kate McClanahan				X
Lanny Large	X			
James Lane				X
Brenda Bailey	X			
Patricia Green	X			
Total	8	0	0	3

Patricia Green moved to update Job Description for the Executive Director.
Lanny Large seconded the motion. The vote was as follows:

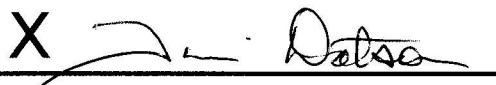
Member	YEA	NAY	Abstain	Absent
Wayne McClelland				X
Vicki Porter	X			
Sally Ann Johnson	X			
Mike Carter	X			
Kevin Wingard	X			
Dawn Gilbert	X			
Kate McClanahan				X
Lanny Large	X			
James Lane				X
Brenda Bailey	X			
Patricia Green	X			
Total	8	0	0	3

Open to Commission Members

The next meeting will be Friday, September 15, 2017.

Adjourn

With no further business to discuss, the meeting was adjourned.

X 

 Tim Dotson
 Executive Director