

## APPALACHIAN JUVENILE COMMISSION

P.O. BOX 16248  
BRISTOL, VIRGINIA 24209

Phone 276-466-7800 • Fax 276-466-7820  
WEB - [hjdc.org](http://hjdc.org)

June 19, 2020

The regular meeting of the Appalachian Juvenile Commission was held on Friday, June 19, 2020 at 9:00 A.M., at the Washington County Administration Building located at 1 Government Place, Abingdon, Virginia.

### Commission members present:

Mr. Kevin Wingard  
Dawn Gilbert – Wise County  
James Lane – City of Norton  
April Collins – Dickenson County  
Kate McClanahan – Buchanan County  
Sonny Brooks – Lee County  
Jason Berry (Washington County)

### Commission members absent:

Wayne McClelland – Scott County  
Arlene Matney – Tazewell County  
Vicki Porter – Russell County

Staff present included Tim Dotson – Executive Director, Danny Johnson – Finance Director, Trey Murray, Jeremy Hurley and Mary Cross.

James Lane, Vice-Chairman called the meeting to order at 11:01 A.M.

### New Members

New members Jason Berry representing Washington County and Sonny Brook representing Lee County were welcomed to the commission.

### Approval of Minutes

Dawn Gilbert moved to approve the minutes of December 13, 2019. April Collins seconded the motion. Members voting in favor of the motion were Kevin Wingard, Dawn Gilbert, James Lane, April Colling and Kate McClanahan. Sonny Brook and Jason Berry abstained.

### Financial Report

Danny Johnson presented the financial report through May 31, 2020. Kevin Wingard moved to approve the Financial Report as presented. Dawn Gilbert seconded the motion. Members voting in favor of the motion were Kevin Wingard, Dawn Gilbert, James Lane, April Colling and Kate McClanahan. Sonny Brook and Jason Berry abstained.

*"SERVING SOUTHWEST VIRGINIA"*

*Bristol, Buchanan, Dickenson, Lee, Norton, Russell, Scott, Smyth, Tazewell, Washington, Wise*

#### COVID19 UPDATES

Mr. Dotson reported there has been no cases of COVID19 at the detention center. As a precaution, only full-time staff is working and no parent visitation is allowed with the juveniles.

#### Girl's Home Update

Mr. Dotson reported there is a buyer interested in purchasing the Girls Group Home and made a \$10,000.00 deposit. The buyer is having an environmental study and the property surveyed.

#### Budget Update

Mr. Dotson reported actual numbers are now available for Health Insurance and VRS for the FY21 budget that was approved in January 2020. Due to these changes and the reduction in the number of juveniles in the detention center and the Alternatives Program, Mr. Dotson prepared 4 different scenarios for the FY21 budget for the Commission to consider.

After much discussion, Kevin Wingard moved to adopt the FY21 budget totaling \$3,875,250 with a reduction of 2 fulltime employees at the Detention Center and 2 fulltime employees in the Alternatives Programs. Sonny Brooks seconded the motion. The roll call vote was as follows:

Member	YEA	NAY	Abstain	Absent
Wayne McClelland				X
Vicki Porter				X
Arlene Matney				X
Kevin Wingard	X			
Dawn Gilbert	X			
Kate McClanahan	X			
April Collins		X		
James Lane	X			
Sonny Brook	X			
Jason Berry	X			
Total	6	1	0	3

#### Open to Commission Members

The next regular meeting will be September 18, 2020.

#### Adjourn

With no further business to discuss, the meeting was adjourned.



X

James Lane  
Vice-Chairman

X

Tim Dotson  
Executive Director