

APPALACHIAN JUVENILE COMMISSION

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July 15, 2010

The Regular Meeting of the Appalachian Juvenile Commission was held on Thursday, July 15, 2010 at 12:00 Noon, at the Fast Lane Restaurant located at 3122 Lee Highway, Bristol Virginia.

Commission members present included Wayne McClelland – Scott County; Alice Meade – Russell County; Dawn Gilbert – Wise County; Patricia Green – Tazewell County Kate McClanahan – Buchanan County; Lanny Large – Dickenson County; and C.M. Callahan, Jr. – Lee County.

Commission member absent was Jim Heaney – Bristol; Doug Meade – Washington County; Mike Carter – Smyth County; and Kyle Redman – City of Norton.

Staff present included Tim Dotson – Executive Director; Danny Johnson – Finance Director; Trey Murray, Jeremy Hurley, and Mary Cross.

Approval of Minutes

Alice Meade moved to approve the minutes of the Regular Meeting held on April 23, 2010. Lanny Large seconded the motion. All members voted in favor.

Alice Meade moved to approve the minutes of the Special Call Meeting held on June 10, 2010. Kate McClanahan seconded the motion. All members voted in favor.

Budget

Tim Dotson, Executive Director reported that FY 2009-2010 was a good financial year for the Commission and there was approximately \$100,000.00 surplus that will be returned to each locality. The \$100,000.00 surplus was due to a decrease in budgeted health insurance cost. An additional \$65,000.00 for FY11 from a DCJS grant, secured by Neil Bramlette, will also be returned to the localities. Mr. Dotson distributed a schedule of how much each locality would receive. (See attached schedule)

Service Agreement

Mr. Dotson reported that the Commission's attorney, Ed Stout, recommended the following changes to the Service Agreement:

"SERVING SOUTHWEST VIRGINIA"

Bristol, Buchanan, Dickenson, Lee, Norton, Russell, Scott, Smyth, Tazewell, Washington, Wise

1. Delete Article 4.1 item (d);
2. Delete Section 8.2 item (b);
3. Move Section 8.2 item (a) to Section 8.1 item (f);
4. Have a separate Service Agreement for each locality instead of one agreement for all localities to sign.

Patricia Green recommended the following changes to the Service Agreement:

1. Section 9.2 – add Tazewell County;
2. Correct spelling of WHEREAS on page 1, paragraph 2 and paragraph 3.

Dawn Gilbert moved to approve the Service Agreement as amended to include the above mention changes. Lanny Large seconded the motion. All members voted in favor.

Open to Commission Members

Mr. Dotson reported that a Federal Audit was conducted on the OJJDP Grant on July 14, 2010. The auditor reported that was one of his easiest audits because of the excellent way the financial records are kept by Danny Johnson, Finance Director.

Closed Meeting

Lanny Large moved pursuant to Code of Virginia Section 2.1-344-A to go into Closed Session for discussion of staff issues. Alice Meade seconded the motion and all members were in favor.

Open Meeting

WHEREAS, the Appalachian Juvenile Commission has convened a closed meeting on this date pursuant to an affirmative record vote and in accordance with the provisions of the Virginia Freedom of Information Act; and

WHEREAS, Title 2.1-344-A of the Code of Virginia requires a certificate by this Commission that such closed meeting was conducted in conformity with Virginia law;

NOW THEREFORE, BE IT RESOLVED that the Appalachian Juvenile Commission hereby certifies that to the best of each member's knowledge, (1) only public business matters lawfully exempted from open meeting requirements by Virginia law were discussed in the closed meeting to which this certificate resolution applies, and (2) only such public business matters as were identified in the motion convening the closed meeting were heard, discussed or considered by the Commission. The vote was as follows:


Member	YEA	NAY	Abstain	Absent
Wayne McClelland	X			
Alice Meade	X			
Doug Meade				X
Mike Carter				X
Jim Heaney				X
Dawn Gilbert	X			
Kate McClanahan	X			
Lanny Large	X			
Kyle Redman				X
C.M. Callahan Jr.	X			
Patricia Green	X			
Total	7	0	0	4

Lanny Large moved the Commission come out of closed session. Dawn Gilbert seconded the motion. All members were in favor.

Mr. Dotson stated he would discuss with our IT technician, Paul Malone, about a computer program, for the Alternatives Program, that is internet based to keep juvenile files on instead of files stored at Outreach Workers home and he would also review the Commission's policies for hiring and firing of personnel, and the Commission's policy on random drug testing of personnel.

Adjourn

There being no further business to discuss, Kate McClanahan moved to adjourn the meeting. Alice Meade seconded the motion. All members were in favor



 Tim Dotson, Executive Director



 Wayne McClelland, Chairman