

APPALACHIAN JUVENILE COMMISSION

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September 20, 2013

The regular meeting of the Appalachian Juvenile Commission was held on Friday, September 20, 2013 at 11:00 A.M., at the Washington County Government Center located at 1 Government Center Place, in Abingdon, Virginia.

Commission members present included– Wayne McClelland, Chairman - Scott County; Alice Meade, Vice-Chairman – Russell County; Kate McClanahan – Buchanan County; Patricia Green – Tazewell County; Mike Carter – Smyth County; Catherine Brillhart – Bristol; C.M. Callahan, Jr. – Lee County; and James Lane – Norton.

Commission member absent were Doug Meade – Washington County; Dawn Gilbert – Wise County; and Lanny Large – Dickenson County;.

Staff present included Tim Dotson – Executive Director, Trey Murray – Director of Secure Detention, Danny Johnson – Finance Director, Jeremy Hurley, and Jim Moore.

Approval of Minutes

Alice Meade moved to approve the minutes of June 21, 2013. James Lane seconded the motion. All members voted in favor.

Audit Report

Judy Olinger of Blackley, Olinger and Associates distributed copies of the Audit Report for FY2013.

Ms. Olinger reported the Audit Report was conducted according to the yellow book audit, and must also be submitted to the State. It was found to be a “clean opinion” and the Internal Control Letter states there is no material weaknesses.

Mike Carter moved the FY2013 Audit be approved as submitted. Alice Meade seconded the motion. All members voted in favor.

Financial Report

Danny Johnson presented the financial report through August 31, 2013. (See attached) Patricia Green moved to approve the Financial Report as presented. Catherine Brillhart seconded the motion. All members voted in favor.

“SERVING SOUTHWEST VIRGINIA”

Bristol, Buchanan, Dickenson, Lee, Norton, Russell, Scott, Smyth, Tazewell, Washington, Wise

Federal Grant

Mr. Dotson reported on a Federal Grant from OJJDP for approximately \$25000.00 that was secured by Neil Bramlette. The grant money will be used to purchase a new refrigerator for Kitchen, five new phone, a new server and all necessary software programs, and a lap top for Drug Court.

New Principal

Mr. Dotson introduced Teresa McNeil, new principal at Highlands Juvenile Detention Center. Ms. McNeil is replacing Jeff Nash who is retiring December 31, 2013. Ms. McNeil gave a brief overview of the Education Programs now offered at the facility.

Virginia Local Disability Program

After discussion, Mike Carter moved The Appalachian Juvenile Commission opt out of the Virginia Local Disability Program and allow staff to negotiate with VML on a comparable plan. Alice Meade seconded the motion. All members voted in favor.

Employee Information

Patricia Green moved pursuant to Code of Virginia Section 2.2-3711 to go into Closed Session for discussion of personnel matters. Kate McClanahan seconded the motion and all members were in favor.

Open Meeting

WHEREAS, the Appalachian Juvenile Commission has convened a closed meeting on this date pursuant to an affirmative record vote and in accordance with the provisions of the Virginia Freedom of Information Act; and

WHEREAS, Title 2.2-3711 of the Code of Virginia requires a certificate by this Commission that such closed meeting was conducted in conformity with Virginia law;

NOW THEREFORE, BE IT RESOLVED that the Appalachian Juvenile Commission hereby certifies that to the best of each member's knowledge, (1) only public business matters lawfully exempted from open meeting requirements by Virginia law were discussed in the closed meeting to which this certificate resolution applies, and (2) only such public business matters as were identified in the motion convening the closed meeting were heard, discussed or considered by the Commission. The vote was as follows:


Member	YEA	NAY	Abstain	Absent
Wayne McClelland	X			
Alice Meade	X			
Doug Meade				X
Mike Carter	X			
Catherine Brillhart	X			
Dawn Gilbert				X
Kate McClanahan	X			
Lanny Large				X
James Lane	X			
C.M. Callahan Jr.	X			
Patricia Green	X			
Total	8	0	0	3

Open to Commission Members

Mr. Dotson reported he receive a phone call from Carroll County wanting to place three more kids in the Post D program which will be additional revenue to offset the localities cost.

Adjourn

With no further business to discuss, Alice Meade moved to adjourn the meeting. Catherine Brillhart seconded the motion. All members were in favor.

X 

 Tim Dotson
 Executive Director

X 

 Wayne McClelland
 Chairman