

APPALACHIAN JUVENILE COMMISSION

P.O. BOX 16248
BRISTOL, VIRGINIA 24209

Phone 276-466-7800 • Fax 276-466-7820
WEB - hjd.org

September 21, 2012

The regular meeting of the Appalachian Juvenile Commission was held on Friday, September 21, 2012 at 11:00 A.M., at the Holiday Inn located on Linden Drive, in Bristol Virginia.

Commission members present included—Alice Meade, Vice-Chairman – Russell County; Patricia Green – Tazewell County ; Lanny Large – Dickenson County; Mike Carter – Smyth County; C.M. Callahan, Jr. – Lee County; Catherine Brillhart – Bristol; and James Lane – Norton.

Commission member absent were and Wayne McClelland, Chairman - Scott County; Doug Meade – Washington County; Kate McClanahan – Buchanan County; and Dawn Gilbert – Wise County.

Staff present included Tim Dotson – Executive Director, Trey Murray – Director of Secure Detention, Jeremy Hurley, and Danny Johnson – Finance Director.

Approval of Minutes

Lanny Large moved to approve the minutes of June 14, 2012. James Lane seconded the motion. All members voted in favor.

Financial Report

Judy Olinger of Blackley, Olinger and Associates distributed copies of the Audit Report for FY2012.

Ms. Olinger reported the Audit Report was conducted according to the yellow book audit, and must also be submitted to the State. It was found to be a “clean opinion” and the Internal Control Letter states there is no material weaknesses.

Mike Carter moved the FY2012 Audit be approved as submitted. Patricia Green seconded the motion. All members voted in favor.

Danny Johnson presented the financial report through August 31, 2012. (See attached)

“SERVING SOUTHWEST VIRGINIA”

Bristol, Buchanan, Dickenson, Lee, Norton, Russell, Scott, Smyth, Tazewell, Washington, Wise

Patricia Green moved to approve the Financial Report as presented. Lanny Large seconded the motion. All members voted in favor.

New Commission Member

Tim Dotson introduced and welcomed Catherine Brillhart as the new representative from the City of Bristol.

Employee Allegations

Mr. Dotson updated members on recent allegations made to Mark Lewis, Certification Analyst. Mr. Lewis made a monitoring visit and concluded all allegations were unfounded.

Office Space

Mr. Dotson stated the Detention Alternative programs has relocated to 3 West Valley Drive in Bristol Virginia. Danny Johnson and Mary Cross (finance department) were also moved to that location to give much needed office space to the education department at Highlands Juvenile Detention Center.

Adjourn

With no further business to discuss, the meeting was adjourned.

X 

Tim Dotson
Executive Director

X 

Alice Meade
Vice-Chairman